



**Mona Vale Public School**  
**P&C General Meeting - Minutes**

Tuesday 12th Sept 2023

7.00pm in the Staff Common Room

Please email [info@monavalepandc.org](mailto:info@monavalepandc.org) if you have any queries.

No	Agenda	Who
1.	<b>Attendance / Apologies</b> Attendees: <ul style="list-style-type: none"><li>• See below</li></ul> School Exec: <ul style="list-style-type: none"><li>• Vanessa Polito (relieving principal)</li><li>• Peta Gorman</li><li>• Jane Pimentel</li></ul> Apologies: <ul style="list-style-type: none"><li>• Shannon Judge</li><li>• Nadine Klinskey</li><li>• Karly Jones</li><li>• Madeleine Koo</li></ul>	Secretary
2.	<b>Acknowledgement of Country</b>	Vanessa Polito
3.	<b>Presentations from guests not attending whole meeting:</b> N/A	
4.	<b>Confirmation of Minutes of Previous Meeting</b> Confirmed by Emma Brown and Matt Harris	Secretary
5.	<b>Business arising from previous meeting</b> <ul style="list-style-type: none"><li>• Questions from the previous minutes are addressed in the principal's report</li></ul>	Co V President
6.	<b>Principal's Report</b> <ul style="list-style-type: none"><li>• Open acknowledgement of the community and school spirit that has been strongly evident these past few weeks.</li><li>• Peter Pan musical - huge effort and collaboration. Not going to be an annual event due to the size of school. The process is not feasible or sustainable with such a huge number of students participating. The class time that was consumed by the event was linked to the syllabus outcomes and was a mandatory requirement. No class time was allocated instead of normal programming. No profit was made by the school or P&amp;C from ticket sales. Costs include costumes, makeup printing, props, just to name a few.</li><li>• Connect project - making ties Pittwater High School has been a successful endeavour this term and will continue to keep the collaboration going.</li></ul>	Vanessa Polito



- Twilight Athletics Carnival - Having a night session was not a choice made by the school but rather an “only option available” due to construction on the track taking up calendar space. The school is looking to return to a day carnival if the booking goes through. K-2 carnival will not change in organisation.
- Education week - Open day was a huge success. Thank you to all for your help.
- Sport achievements - huge congratulations to all teams. Special note to the high jumpers who showed exceptional school spirit and camaraderie with their fellow participants.
- Book Parade - huge success.
- Swim Scheme - went well.
- Chess Tournament - well done students.
- Father’s Day Breakfast - huge success. Thank you
- DanceSport Gala - Huge congratulations to our winning students. The highlight was all about the efforts from each school and all students were successful in our eyes.
- SASS Appreciation week - thank you to the wonderful office staff who make day to day function possible.
- Guiliano (School General Assistant) - Won the Executive Director School Performance Award for the Pittwater Metro-north Area. He was so appreciative and taken by the kindness shown from the executives and of the thoughts from the community, the staff and students. Congratulations Guiliano!
- Honor Assembly - next Tuesday. Congratulations to all those fine students.
- Camp Australia lease has expired. The OSHC space has been open to tenders. A tender evaluation panel has been established in conjunction with the school and DET. There will be P&C representation on the panel.
- Building update - New carpet is going to be put into the K-2 rooms. Kindy and Yr 1 rooms will get a new front facade to be completed this year (could be done mostly during holidays). Could be interruptions.
- Curriculum review - An audit was completed on the school’s policies and programming documents to check we are meeting standards. Results coming in soon.
- Temporary to permanent teachers placement scheme - some of our staff are being made permanent, SLSOs, some support staff. The school is overstaffed at the moment.
- WW2 Memorial Plaque - P&C want to build a replica to be hung on school grounds? Still under review of potential options.
- Expectations of uniform - The school will continue to encourage students to wear the correct uniform.
- Waratah Playground - The grass hasn’t taken to the soil yet. Some parts are still spongy. Will be opened up next term if the ground



	<p>water subsidies. It needs to be dry for safety reasons (and potential mess). Cricket nets to go onto Emma St playground after leveling.</p> <ul style="list-style-type: none"> <li>• Emma St Playground - applications to level the playground using school funds. P&amp;C would like to fundraise to resurface the basketball courts on Emma St.</li> <li>• Sitemaps - Uniform shop map indicator? Discussions to be had. There will be no uniform shop indicator on the maps at this stage.</li> </ul>	
7.	<p><b>Co Vice President's Report</b></p> <ul style="list-style-type: none"> <li>• <i>Question for the School Executive:</i> K-2 Athletics Carnival lunch order - The office staff were not aware that a staff member had started organising staff catering options with Karen. We received a last minute cancellation to our order. Vanessa responded, "Catering is often ordered after hours via the office systems. The school will now draft possible catering options for events through meetings with Karen."</li> <li>• Father's Day Breakfast - success! Big thank you to Karen and Daren.</li> <li>• Emma Brown is stepping down from the role of VP in term 4. Her child is in year 6 so we need to start P&amp;C succession planning - Emma will be relinquishing her Co VP position at the next meeting. The position will be opened to the floor for nominations along with all other positions not filled.</li> </ul>	Co V President
8.	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>• \$1500.41 profit from Father's Day Breakfast.</li> <li>• Xero - cutting costs massively. Karen is doing great work with the new system.</li> </ul>	Treasurer
9.	<p><b>Sub Committees</b></p> <p><u>Canteen</u></p> <ul style="list-style-type: none"> <li>• All running smoothly.</li> <li>• Bacon rolls are made fresh every Thursday. Sold out last week, get in quick. Stocks are limited.</li> </ul>	Karen McFadden
	<p><u>Uniform Shop</u></p> <ul style="list-style-type: none"> <li>• Updated uniform requirements - website is up to date.</li> <li>• Information for Kindie parents ready to go and updated.</li> <li>• New credit card machine - up and running.</li> <li>• New aprons are in - look great.</li> </ul>	Karen McFadden
10.	<p><b>General Business / Motions on Notice</b></p>	
	<p><b>Uniform Review</b> - New committee formed to engage in consultation for the school uniform review. Matt Harris and Bec Gilfillan volunteered to form a committee with Karen and any other members who wish to join.          Stage 1 - Google form to ask parents, staff and students about functionality, look and vigour of current uniform.          Stage 2 - Suppliers contacted with options for changes requested.          Stage 3 - Formal review from Dept policy. (take year(s))          Stage 4 - Parent consultation to come much later with visuals on options.</p>	<b>Karen McKaren</b>



<p>“Uniforms should be fit for purpose.”          Mention of uni-sex options to simplify issues.          Colours will not change! Only styles, etc.</p>	
<p><b>Oliver Way Safety</b> - There has been some discussion about the need to improve visibility for drivers entering Mona Vale Rd. Elise Robertson emailed the P&amp;C outlining the limited visibility from parked cars and how this is causing serious and dangerous situations for students. Suggestions of no parking signs being moved. P&amp;C to email the State and Council Members about this issue. Suggestion of a ranger to supervise illegal parking could help.</p>	<b>Matt Harris</b>
<p><b>Year 3</b> - Toilet cleanliness has become a huge sanitary issue. Unusable due to soiled toilet seats and urine on the toilet paper. Many other visual issues listed. Principal to address this.</p>	
<p><b>Election Day BBQ</b> - 14th October. P&amp;C have said yes to running a sausage sizzle and cake stall. Parents please look into volunteering your time to either donate cakes for the stall or volunteer on the day. A Google form will come out closer to the date.</p>	
<p>Meeting closed: 8:35pm</p>	

Matthew	Donald
Vanessa	Polito
Peta	Gorman
Jane	Pimentel
Emma	Brown
Matt	Harris
Bec	Gilfillan
Karen	McFadden
John	McFadden
Michelle	Holyhead
Beck	Reisenberger
Amanda	Henry