



Mona Vale Mail

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Welcome to
WEEK 2!

Reminder:

Barrenjoey Muffi Day
tomorrow.

KEEP IN MIND...

Grandparents' /
Grandfriends'
Day - Monday 11th
November.

"Children must be
taught how to think,
not what to think."

- Margaret Mead





Calendar

Mona Vale Manners

Week 3

Use "Please"
and
"Thank you."

(begins Monday 28th
October)

WEEK 3

MONDAY 28th

Year 2 2020 Band Blow Test

TUESDAY 29th

Barrenjoey Muffi Day

Year 2 2020 Band Blow Test

7:30pm P&C Meeting

WEDNESDAY 30th

Year 6 PHS Incursion

5:30pm Kindergarten 2020 Parent
Information Night

THURSDAY 31st

FRIDAY 1st

Year 3 & 4 Disco

Band Cake Stall

WEEK 4

MONDAY 4th

Band & Strings Assessments

TUESDAY 5th

Band & Strings Assessments

WEDNESDAY 6th

Band & Strings Assessments

State Athletics Carnival

2020 Band Recruitment Night

THURSDAY 7th

Band & Strings Assessments

Kindy 2020 Orientation

State Athletics Carnival

FRIDAY 8th

Band & Strings Assessments



From the Office

Administration Hours:

8:30am - 3:15pm

Bike Safety

We have had disturbing reports from members of the public about our students and their dangerous bike riding practices. Students are riding their bikes at high speed and skidding on public footpaths. This is a danger to both themselves and pedestrians. This has been addressed with students several times, however, it seems to be a reoccurring problem. If your child rides their bike to school please have a chat to them about appropriate bike safety.

Notes On The Website

Please check the notes on the website regularly for notes that have been added.

Reminder - Year 5 – Selective High School Applications For 2021

If you would like to have your child considered for Year 7 selective high school entry in 2021, you need to apply on the internet using a valid email address (not the student's email address).

Information and an intention to apply information has been added to the school website – see the notes and forms tab, Term 4. Please complete the intention to apply slip and return it to your class teacher.

Applications close online at 10pm on 11th November 2019. You must apply before the closing date.

There are no paper application forms. If you do not have internet access, you could apply at a public library. If you have a disability that prevents you from using a computer, you can contact the Unit for assistance after 8th October 2019.

Term Accounts

Term accounts are now due, we appreciate your prompt payment so that we can pay our providers.

Leonie Gallard
School Administration Manager

Volunteers

The canteen needs volunteers all the time! Lots of spaces this Term so please if you have time to help out it would be much appreciated and fun.

There are always ways to help in the canteen so please don't be shy! If you have time or want to help out at any time get in touch by popping in or emailing on canteen@mona-valepsca.com.au.

Thanks

Thanks for all the great feedback about our new Term 4 menu and those delicious wraps!

Term 4 roster

Below is the roster for Term 4. I hope you all have a fantastic school holiday. Enjoy each other.





Canteen

	MONDAY 28th	TUESDAY 29th	WEDNESDAY 30th	THURSDAY 31st	FRIDAY 1st
3	Steve T Rebecca P Jodie H	Christina G Anne W	Barb LG Marcela H	Michelle HA Mel S	Bev Sandy C Helpers Needed
	MONDAY 4th	TUESDAY 5th	WEDNESDAY 6th	THURSDAY 7th	FRIDAY 8th
4	Angus G Tina N	Corrina B Amy	Sandy C Emma K Nadine D	Tatum M Emma B	Danni R Kerry W Helpers Needed
	MONDAY 11th	TUESDAY 12th	WEDNESDAY 13th	THURSDAY 14th	FRIDAY 15th
5	Hanna J Helpers Needed	Kathryn C Michelle	Nikki Louise	Bec S Katie P	Angela I Mel S Lily Slavujevic
	MONDAY 18th	TUESDAY 19th	WEDNESDAY 20th	THURSDAY 21st	FRIDAY 22nd
6	Stuart Nadine D	Donna R Hayley H	Jack P Esther	Terry K Bec B Sanet	Suhenito Shervy Karly J
	MONDAY 24th	TUESDAY 25th	WEDNESDAY 26th	THURSDAY 27th	FRIDAY 28th
7	Anne W Skye R Elaine G	Christina G Gi G	Emma K Helpers Needed	Michelle HA Helpers Needed	Helpers Needed
	MONDAY 2nd	TUESDAY 3rd	WEDNESDAY 4th	THURSDAY 5th	FRIDAY 6th
8	Angus G Tina N	Corrina B Amy	Anthea F Natalie W	Tataum M Rebecca W	Julie R Nikki H Mel D



2019 Term Dates



TERM DATES



1

Students return - Wednesday 30th January (Years 1-6) (Year 3-6 School Swimming Carnival)

Kindergarten Best Start Assessments – Wednesday 30th January, Thursday 31st January & Friday 1st February

Kindergarten starts - Monday 4th February 2019

Last day for students - Friday 12th April 2019

2

Staff Development Day – Monday 29th April 2019

Students return – Tuesday 30th April 2019

Last day for students – Friday 5th July 2019

3

Staff Development Day – Monday 22nd July 2019

Students return – Tuesday 23rd July 2019

Last day for students – Friday 27th September 2019

4

Students and Staff return – Monday 14th October 2019

Last day for students – Wednesday 18th December 2019



Mona Vale Band and Strings present

Year 3 and Year 4 DISCO



Date: Friday 1st November

Where: Mona Vale Public School Hall

When: 6~7:30pm

What: Chance to dance with friends. A live DJ and our very own Big Band will play too. Come dressed in the theme of **Movie Stars and Characters!** Use your imagination to come up with a great outfit – prizes for best dressed and best dancing. Light refreshments will be provided.

Tickets: Buy tickets www.flexischools.com.au for \$12

(Otherwise it is \$15 at the door).

Flexischools cut off is 9:30am Friday 1st November

All money raised goes towards the Mona Vale Band and String Program.





Band & Strings Cake Stall

IT'S TIME TO GET YOUR CAKE ON

FRI 1 NOVEMBER

EVERYTHING \$1

Please bring small change

Children will be escorted to the hall by
teachers at recess or lunch

Gluten free options available

Band & Strings Families
please drop your
cakes off to the hall
before the bell

GRANDPARENTS' AND GRANDFRIENDS' DAY



Dear Grandparents/friends,

The students at Mona Vale PS would like to invite you to an afternoon of creativity. Please come and create a piece of art with us in our classrooms. Every student and their Grandparents/friends will add to a collaborative collection of canvases that will be displayed around the school. The students would also love to show you the amazing work they have done throughout the year and the beautiful displays in their classrooms.

The Library will be open for Grandparents to visit and purchase a book for donation, if they wish. The library will be open from 1pm until 3pm and classroom will be open from 1:30-2:45pm.

Date: Monday 11th November 2019

Time: Please arrive around 1:30pm and make your way to classrooms. If you don't know where your student's room is, please enter through the Waratah St gate and our lovely helpers will guide you in the right direction.

If you have more than one grandchild at school, there will be time to visit different classes during the afternoon.

We look forward to a wonderful afternoon of fun and creativity.



Training Band 2020

Parent & Student Information Night

Wednesday 6th November 6.00pm

Dear Parents,

We would like to offer all children who will be in Years 3-6 in 2020 the opportunity to join the school's successful band program. We invite all those interested students and parents to attend our information night on Wednesday 6th of November at 6:00pm- 7:30pm in the School Hall. The evening will be fun and informative for students and parents. It provides a chance for any questions you may have regarding the program and will take approximately one and a half hours. This year students who attend the evening information session and show interest will participate in blow-testing with specialist instrumental teachers to make sure all students are on the best instrument for them.

This will be happening on Monday 28th October and Tuesday 29th October:

If you are interested in your child finding out what instrument might right be for them please sign up on:

<https://forms.gle/ou3SDEvcVtNExDyNA>

We look forward to seeing you at the information evening.

Mona Vale Band & String Committee
Mrs. Jacqui Shaw Creative Arts Coordinator





It's a ~~wonderful~~ life

FROM DIRECTOR OF BRIDESMAIDS PAUL FEIG
AND ACADEMY AWARD®-WINNING WRITER EMMA THOMPSON

Last Christmas



**Tender Loving
Community**

Have fun at our fundraising movie screening!

Warriewood United Cinema

Wednesday 13 November

6.30pm for a 7pm start

Adult w/champagne \$40

Adult no drink \$30

Teen no drink \$25

Book tickets at: www.trybooking.com/553504

Facebook.com/TenderLovingCommunity | TenderLovingCommunity.org.au



Wheeler Heights Public School

Respect, Responsibility & Personal Best

Parents and Citizens Association

ROLE

Canteen supervisor

HOURS

15

Hours per week,
Casual

WAGES

Level 3

in accordance with Fast Food
Industry Award 2010 (MA000003)



Wheeler Heights Public School P&C Association operate the school canteen 5 days per week throughout the NSW government school term.

- Flexible working hours
- School friendly hours
- Priority on sustainability and healthy food
- Supporting local community
- Canteen is the focal point for the school community
- Familiar with the NSW Healthy Food Guidelines for Schools

ROLE DESCRIPTION

Purpose of the role

The Canteen supervisor is responsible for the management and operation of the school canteen according to the policies and procedures of Wheeler Heights Public School P&C Association.

The Canteen supervisor will support the development of strong relationships within the school community in particular with the students, parents and volunteers, teachers, and other school personnel.

Policy

The Wheeler Heights Public School canteen aims and objectives are to; provide nutritious, hygienically prepared and healthy food at an affordable and reasonable price. As a public school the Canteen supervisor will support and follow the Department of Education and Communities 'Nutrition in Schools Policy'. Menu options should always encourage healthy eating habits in our children.

Reports

The Canteen supervisor is to submit a written report each month to the Canteen Convener who will report to the P&C Association as required.

Authority

The Canteen supervisor has responsibility for authorising purchases/ordering necessary products and produce to deliver a menu in line with the Nutrition in Schools Policy. The Canteen supervisor has responsibility for the management of the Canteen and direction of volunteers.

Address

36 Veterans Parade, Collaroy Plateau, NSW, 2097

Contact



Paul Hardy

president@whps-pandc.org



Suz Baker

secretary@whps-pandc.org

KEY RESPONSIBILITIES

The Canteen supervisor is responsible for the management of the day-to-day operations of the school canteen. This includes the following responsibilities:

- Planning, organising, and monitoring the day to day operations of the canteen and staff, including the rostering of voluntary workers, daily record-keeping, opening and closing the canteen, preparation and cooking for service and ensuring all workers sign in and out;
- Menu Planning in collaboration with the WHPS P&C for daily specials, regular items as well as snack items for recess and lunch;
- Developing, implementing and managing procedures to deliver the food service;
- Providing leadership to canteen employees and volunteers to ensure the delivery of an affordable food service to the school community;
- Ordering, purchasing and checking all supplies against invoices and delivery dockets;
- Processing payments weekly with notification provided to the P&C Treasurer to allow for account payment;
- Processing payments into WHPS P&C financial system including a balance each month, reconciling at end of each month to the bank statements of the Canteen accounts;
- Use food preparation and food handling skills to minimise waste;
- Induction and training volunteers in the food preparation and other procedures to deliver an affordable food service to the school community;
- Ensuring that the products and services supplied by the canteen are marketed and promoted to generate a high level of sales on a daily basis;
- Ensuring that food products prices are monitored and value for money considered;
- Counting, recording and reconciling the daily takings according to school policy for safe handling of money;
- Ensure that stock is kept at appropriate levels and a stock take is undertaken at the end of each school term;
- Implement procedures and processes regarding food safety to ensure that correct food handling and hygiene practices are performed to prevent food spoilage, contamination and subsequent food poisoning;
- Ensuring all canteen workers including volunteers are familiar with correct food handling and hygiene practices in line with relevant legislation;
- Co-operate with the Wheeler Heights Public School P&C Association, in organising the ordering, delivery and storage of items for special events being conducted by the P&C Association;
- Ensuring the health, safety and welfare of others in the canteen including undertaking a canteen risk assessment for hazards every term according to WH&S legislation;
- Security in the canteen, such as money, keys, arming security alarms, locking all doors and windows, switching off all appliances (except refrigeration units) and restricting entry to the canteen to only those who are authorised to be there;
- Ensuring that the cleaning incidental to the main function of the canteen is carried out daily (e.g. dusting of shelves and stock, wiping down benches, cleaning of all equipment and fixtures) in accordance to the cleaning procedures set out in the food safety plan;
- Logging maintenance issues and adhering to WH&S policies and procedures;
- Ensuring a pleasant working environment for the volunteers;
- Ensure that the operation of the canteen is in line with the values of the school community; and
- Ensuring that students are treated with respect and dignity and should any issues arise, these will be immediately reported in writing to both the P&C Association's employer representative and the school Principal.

Address

36 Veterans Parade, Collaroy Plateau, NSW, 2097

Contact



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president@whps-pandc.org



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FURTHER INFORMATION

A copy of the Fast Food Industry award can be found at:
<https://www.fairwork.gov.au/ArticleDocuments/872/fast-food-industry-award-ma000003-pay-guide.pdf.aspx>

A copy of the National Employment Standards information sheet can be found at: <https://www.fairwork.gov.au/employee-entitlements/national-employment-standards/fair-work-information-statement>

As a paid employee of Wheeler Heights Public School P&C Association, the Canteen supervisor is answerable to Wheeler Heights Public School P&C Association, the employer's representatives can be found at the following link
<https://wheelerhts-p.schools.nsw.gov.au/parents-information/p-c.html>

Address

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Pittwater High School's November

CAR BOOT SALE

Sunday 10th November
7.30am - 1.30pm

Available on the day

BARGAINS FOR BUYERS

Sausage sizzle, drinks,
coffee and cakes

PLUS Junior
Stage Band
performing

BOOKINGS ESSENTIAL

www.trybooking.com/BEQBL

Vehicle \$45 / Trailer \$55

ALL PROCEEDS ASSIST THE PHS INSTRUMENTAL TOUR



A Halloween-themed poster for a library event. The background is orange. At the top left, the word "HALLOWEEN" is written in large, white, blocky letters with a black outline. Below it, in a white script font, is "at the Library" and "come hang out with us". To the right, three jack-o'-lanterns with different faces are hanging from thin lines. Above them are several black bats and a spider web. At the bottom left, there is a black silhouette of a witch on a broom and a black silhouette of a dog. At the bottom right, there is a black silhouette of a wolf. A black banner at the bottom contains the website address in white text. The phrase "THE HUNT IS ON" is written in a white, hand-drawn style font, followed by a black silhouette of a wolf.

HALLOWEEN
at the Library
come hang out with us

**DON YOUR MOST SPOOKTACULAR OUTFIT AND JOIN US FOR SOME FUN...
BEWITCHING BOOKS, GHOSTLY TALES, HAUNTING HUNTS AND MORE**

www.northernbeaches.nsw.gov.au/library/whats-on/all-library-events/halloween-library

THE HUNT IS ON



Life Skills
Creative Time
New Experiences
Construction & Manipulative Play
Outdoor Play Time
Homework & Quiet Time

To book, visit:
www.campaustralia.com.au
or call 1300 105 343

National Recycling Week, 11th - 15th November.

Over the past few years, the need for awareness of sustainable living practices has increased significantly around the world – and recycling has become more crucial than ever with our fast-growing population. In fact, a nationwide review revealed that waste has increased around 170% since 1996, which is why becoming more environmentally responsible has never been more urgent.

This term, we will be bringing recycling to the forefront in Outside School Hours Care by celebrating National Recycling Week from 11th to 15th November. It is going to be a fun-filled week as we teach children all about sustainability and how they can contribute to the world for future generations!

Our aim is to develop their knowledge and creativity on recycling through fun-learning activities. Some of these include using used bottles or cartons for planting, making newspaper hats, an exciting recycled fashion parade, and heaps more! Talk to the Educators at your service to find out what they have lined up for National Recycling Week.

Not yet Registered? Don't worry, it's never too late. Plus, it's FREE to register.

Before attending our care, you must register your child pp.campaustralia.com.au/account/login. Also remember, you may be entitled to receive the Australian Government Child Care Subsidy, visit www.mygov.com.au to find out more.

More Program Details

For more information about your program and fees, visit your service and have a chat with one of our qualified Educators. Alternatively, you may visit our website at www.campaustralia.com.au or contact our friendly Customer Care Team on 1300 105 343 who are available 24 hours a day, 7 days a week - except National Public Holidays.

We look forward to seeing you and your family soon!

Camp Australia

Safety • Meaningful • Innovative • Leadership • Education

we make kids smile