



**Mona Vale Public School**  
**P&C General Meeting - Minutes**

Tuesday 20 February 2024

7.32pm (after AGM) in the Staff Common Room

*Any additions to this document should be emailed to [monavale.pandc@gmail.com](mailto:monavale.pandc@gmail.com) 48 hours prior to a meeting.*

No	Agenda	Who
1.	<b>Attendance / Apologies</b> Attendees: <ul style="list-style-type: none"><li>• See below</li></ul> School Exec: <ul style="list-style-type: none"><li>• Shannan Griffith</li><li>• Peta Gorman</li></ul> Apologies: <ul style="list-style-type: none"><li>• Vanessa Polito</li></ul>	Secretary
2.	<b>Acknowledgement of Country</b>	Peta
3.	<b>Presentations from guests not attending whole meeting:</b>	None
4.	<b>Confirmation of Minutes of Previous Meeting</b> <ol style="list-style-type: none"><li>1. Nadine Kliskey</li><li>2. Bec Gilfillan</li></ol>	Secretary
5.	<b>Business arising from previous meeting</b>	Co Vice President
6.	<b>Principal's Report</b>  <b><u>School supplementation</u></b> School supplementation is in place until the end of 2025. Due to the Capital Works, staffing in our school is at the same level as 2019 school enrolments. We have 703 students - staffed for 500 more students. Provides us with around 17 additional teachers. Best and most effective use- reduce class sizes, no composite and provide release face to face teaching. Bolster our L&S team. Put AP in an instructional. Grade Leaders teach one lesson of science. This explains the lower class sizes but this is unlikely to not be sustainable long term.  <b><u>How are classes formed?</u></b> School has had questions how they form classes. School looks at students who work well together or ones that didn't find their tribe - look at academic needs also. They need groups of a few children that work on same level and mix them in with other levels. It is an involved process that takes weeks. Then	Shannan Griffith



	<p>they place a teacher that matches those children. Previously the school has used a software, but that didn't work as well.          3-6 - teaching the new Math curriculum. 2 x APC&amp;I curriculum program. In K-2 years too to implement.</p> <p><b><u>K-2 Classrooms</u></b>          Over the summer holidays the K-2 windows and doors were replaced and look fantastic. They have got to come back to do eves in the next school holidays.</p> <p><b><u>Emma Street playground</u></b>          There is currently \$300k sitting with school infrastructure. School and Community source money = which is the place that parents pay for extra circular and excursions - in the same pot goes hiring of facilities \$40-\$50k from OOSH. \$300k from preschool.          These funds will be put towards flattening out the Emma Street playground. It will need to go to Tender.          Designs drawn up via P&amp;C in 2021 to level the playground will be reviewed.          Yrs 2-6 can now play on Waratah Street Oval.</p> <p><b><u>Sustainable OOSH</u></b>          Sustainable OOSH - they have asked Shannan for feedback and if parents are happy with them. Feedback around the room says they are great and organised. Coming to Week 9 P&amp;C meeting to present.</p> <p><b><u>Works notification email re asbestos</u></b>          There was a Works notification release today from Schools Infrastructure. They have been going around to check every school based on the asbestos found in materials in other schools. Asbestos was encased in concrete in our old school building, but this was already on schools asbestos register and they were aware of it. They have an asbestos register for all trades to view on site. All work in school is managed by Asset Management. No issues with what was found. Results are back - conclusion - they know it is there, and are not worried about it, nor is it in an area where children are playing.</p>	
<p>7.</p>	<p><b>Co Vice Presidents' Report</b></p> <ul style="list-style-type: none"> <li>• New design for house flags - how's that going?          School has consulted with P&amp;C and students. Staff will have their opportunity to provide their feedback and thoughts afternoon of Wednesday 21 February</li> <li>• Tea and tissues - how did it go? What can we do next year?          Not as good of turn out as last year, but it was a hot day. There wasn't an opportunity to speak about P&amp;C and TLC. Bec from TLC reflected back to Covid years when they handed out tissues on the gate on their way in and spoke to people one to one - that seemed to work well.</li> <li>• The infamous grate of doom - has it been fixed?</li> </ul>	<p>Co Vice President</p>



There used to be seats running along the top of the steps that go down to the grate at the bottom, they have been removed, an unintended consequence of this is that kids run down the steps with speed. Asset Management quoted \$150,000 to concrete the area outside the hall. School has a contact who thinks they can do it for \$20k, Shannan is speaking to Asset Management re this quote. Even though they thought the drain was secure it is lifting again, so the school office have been informed.

- “Run Optional Scripture and Ethics Lessons Outside Class Time in NSW Public Schools” What do the staff think of extra teaching time being put on them? What does the teacher’s federation think?

Shannan sent some information to the P&C. School can’t be involved in the conversation, but for context, a regional P&C wants to get signatures on a petition to say that religion should be taught outside of school hours. Methodology says if teachers are pushed for curriculum teaching hours, why is religion being pushed.

- PSSA - already we are seeing mis-communication from PSSA staff. Parents need 1 hour of notice before all cancellations. If it has been raining to a set degree, the notice is to cancel regardless. This has got to be fixed. We are going around in circles with PSSA issues.

Teachers are volunteering their time to get to school at 7am to run the sessions to also find the fields are closed. If they are, teachers will go to the fields regardless to ensure no child is there on their own. The other children on this occasion were taken to the school hall.

Amanda - suggested class parent communication for PSSA wet weather. Feedback will be given to Fiona Kelsall.

#### **COUNCIL ROAD SAFETY SURVEY**

Council received 30 responses back from the survey. They came to observe traffic. Their ideas included 1. using the school staff car park as a kiss and drop. 2. P&C get coffee vouchers from a local coffee shop to reward good behaviour around the school!

The School suggested bollard/guide rail across the Emma Street/Wingara Street/entrance to school to prevent any future accident. Peta was advised this could take a considerable amount of time. The process involves getting someone from Council to come out to the school to view and discuss, then a council meeting, then a finance meeting.

We will wait to see what a report from council says.

There was a discussion around the room, of the dangers of crossings so close to roundabout. The crossing supervisors have been overheard talking about the many close calls seen, particularly on the Kidstuff/Bungan crossing.

School suggested that letters sent from the P&C re the close proximity of the crossings to the roundabouts and a rail around the bend of Emma



	<p>Street/Wingara Street couldn't hurt the case for improvements. A meeting between the local Mayor and the P&amp;C could be also be beneficial.</p>	
	<p><b>TLC introduction</b>        Past 12 months they have been supporting 5 families in the community. Just a small committee with 4 members. They aren't part of the P&amp;C to keep confidentiality separate.        Sally and Bec are leaving as their children have left MVPS. There are 2 remaining committee members. Bec Wicks will be taking over and discussing with P&amp;C in future about how we work together in future. Committee can tick along with 3 people, but they would like help with fundraising.        Bec suggested a review of the memorandum of understanding between TLC and P&amp;C.</p>	<p>Bec</p>
<p>8.</p>	<p><b>Treasurer's Report</b>        Bec has reviewed the 2023 P&amp;C fees. She is proposing for it to be voted on that we change the p&amp;c fee structure. 2023 was \$34 p&amp;c and \$40 for building fund for the playground and resurfacing of basketball courts.</p> <p>Due to decreased no of students at the school and the contribution being 100% profit with no outlay by committee, we want this being paid by each student not each family</p> <p>2024 fee will stay the same for single child families. 2024 for families with 2 or more children \$51 p&amp;c and \$60 building fund. This is a 50% discount for 2nd child and capped at 2 children.</p> <p>Also proposing to have an option to choose an amount to pay of the families choosing (Shannan thought this might encourage people who can't afford the full amount to still pay another amount)</p> <p>Also to split it term 1 for p&amp;c contributions and building fund in term 3</p> <p>Shannan advised the school will not be asking for contributions this year based on the rising cost of living.</p>	<p>Bec Gilfillan</p>
<p>9.</p>	<p><b>Sub Committees</b>  <u>Canteen</u>        Next week we will order recess online. also frozen items available to order for lunch too. New items include - garlic bread. a tomato sauce pasta for recess and lunch. Houmus and carrot sticks and crackers and cheese.        Kindys don't have canteen cards yet. Realistically it's Term 2 before new students have their cards.        Breakfast is still available for children.</p>	<p>Karen McFadden</p>



	Staff orders have dropped off. ACTION see below	
	<p><u>Uniform Shop</u>          Feedback has been collated from students, staff and parents re the uniform. Streamlining the uniform for an all year round uniform. It's a process (3 year phase out), but looking to introduce for Kindy's and OC next year. Presentation showed. Ask Shannan to put information in the newsletter - to ask for feedback. Then samples get made up for people to have a look. Look to get a committee together to confirm uniform options. Lots of second hand uniforms available. Shannan mentioned the vote for when school photos are taken (which was put to parents last year) was for Term 1 dates. It was too late for 2024, but they have booked Term 1 date for 2025. Question from Marc - any policy updates required for changes to uniform? Shannan confirmed it's a 2 year policy from when the new uniform comes in.</p>	Karen McFadden
<b>10.</b>	<b>General Business</b>	
	<p>Q: Beck Reisenberger asked why the Buddys connect with Kindys so late. Shannan remarked that the first 3-4wks are generally spent on the Kindy's building their safe and productive learning and learning the rules. Typically launch of buddies is the Easter Hat parade. Beck mentioned the school where she works introduces buddies at the end of the prior year before the Kindy's start, so they know who their buddy is for their first day.</p>	
	<p>Q: Andjelka: Our date for athletics carnival is it after the dates of closure at Narrabeen track. Shannan confirmed and that the Carnival is a day - not night this year.</p>	
	<p>Matt Harris Nominated John McFadden for an Elected Committee Member. Bec seconded and John accepted.</p>	
	<p>Marc started an Environmental and sustainability committee at Mimosa and asked about opportunities at MVPS. Shannan and Peta mentioned Eco Warriors and Shannan asked Marc to send her an email to discuss further as there is the option Marc can help with the redevelopment of the corner of Emma Street playground, frequented for consumption outside of school hours.</p>	
	<p>Q: Marc asked about the gate closest to Kidstuff being locked afternoon at 4pm on Thursdays for jazz band. ACTION below</p>	
	<p>Bec Gilfillan suggested an Easter fundraiser. Selling raffle tickets for Easter egg baskets. Could Woolies/Coles etc donate egg. Thursday 29 March - Easter hat parade. K-6. Taking offline to chat.</p>	
<b>11.</b>	<b>MOTIONS</b>	
	<p>Single family fees to stay the same as 2023. 2024 for families with 2 or more children \$51 p&amp;c and \$60 building fund. This is a 50% discount for 2nd child and capped at 2 children and having an optional amount for families.</p>	



	RAISED Bec Gilfillan and seconded by Matt Harris. Motion carried.	
12.	<b>ACTIONS</b>	
	Talk to Advanced Life if there is a better way for cards to be ready prior to Kindy's and OC starting.	Shannan
	Talk to Kylie about whether she is needed as the middle person between Advanced Life or whether Karen can email them directly for any replacement cards.	Shannan
	Follow up with Madeliene Koo re the latest update on the 40 school zone and flashing lights on Mona Vale Road	Shannan
	Re share the 'what P&C funds are used for' to socials and newsletter.	Matt/Nadine
	Follow up with Jackie Shaw/Josh re gates locked on Thursday afternoon	Peta/Shannan
Meeting closed: 9pm		

Attendees:

Matthew	Donald
Shannan	Judge
Peta	Gorman
Matt	Harris
Bec	Gilfillan
Nadine	Kliskey
Karen	McFadden
John	McFadden
Amanda	Henry
Beck	Reisenberger
Kris	Cowan
Andjelka	Bubalo
Dawn	Gie
Nicole	Crone-Nielsen
Marc	Cottee
Jessica	Wardlaw
Bec	Hurley



Rebecca	Wicks
Renaë	Kelly